Gusto Concierge

Certified HR Pros and expert resources so you don’t have to go it alone.

Learn more at gusto.com/concierge

Protect your business
Law alerts and HR guides help you avoid fines and stay compliant.

Get more done
Get quick answers and resources from a dedicated team that knows you and your business.

Rely on experts
Just hop on the phone or send an email to get personal advice from certified HR pros.
Protect your business

Setting up your HR the right way can help you avoid fines and lawsuits down the line. Our Concierge plan gives you the tools and expert guidance to help you be proactive about being compliant.

$2,000
The starting ACA penalty per employee

$75,000
The maximum fee for a first violation of the Americans with Disabilities Act

$160,000
The average cost of an employment lawsuit

As a fast-growing startup, having access to an HR professional through Gusto is very valuable to us in the instances when we need it. HR is kind of like an insurance policy — it may not seem that important initially, but what if the roof caves in?

Kari Douglas, Kettle and Fire

These numbers come from the IRS, the ADA, and the Hiscox Guide to Employee Lawsuits.

<table>
<thead>
<tr>
<th>Tools to give you peace of mind</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>HR fitness test</strong></td>
</tr>
<tr>
<td>Check your company’s risk level</td>
</tr>
<tr>
<td><strong>Harrasment prevention</strong></td>
</tr>
<tr>
<td>Live, interactive training programs</td>
</tr>
</tbody>
</table>
Get personal advice from experts

Answers to your HR questions can vary greatly based on the location, industry, and size of your business. Even if employing a full-time HR expert isn’t an option, it’s essential you get the information you need based on your unique situation.

With Gusto’s Concierge plan, our HR Pros are here to answer all your tricky questions with specific guidance tailored to your exact situation.

Want to talk to an HR pro? Just hop on the phone or send an email.

10+ years

Of HR experience each, on average

98%

Of customers recommend their service

SHRM & HRCI

Certifications

Here are a few things they can help with:

✓ Creating an employee handbook
✓ Staying compliant with a multi-state team
✓ Expanding into a new location
✓ Advising on employee benefits
✓ Reviewing existing policies and forms
✓ Mitigating employee relations

“Gusto’s Concierge plan is convenient and we love getting the law alerts to keep us up-to-date.”

Yvonne Cuevas, A-1 Hesperia Recycling Co, Inc.
A dedicated team that knows your business

In addition to HR pros, Concierge customers have their own dedicated Gusto support team for day-to-day questions. Think of us as an extension of your own team — just a call or email away.

<table>
<thead>
<tr>
<th>Do more with the team you have</th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>$4,250 / mo</strong>&lt;sup&gt;*&lt;/sup&gt;</td>
<td><strong>$389 / mo</strong></td>
</tr>
<tr>
<td>The salary you’ll pay to employ a new dedicated HR generalist.</td>
<td>Unlimited access to certified HR pros and resources for a 20 person company with Gusto.</td>
</tr>
</tbody>
</table>

* Based on research from Payscale.com
Access a library of expert resources

You’re a small team, working hard to accomplish a lot. It’s a constant requirement to do more with less. Why not get a head start with hundreds of templates, guides, checklists, and trainings built by experts? The HR Resource Library has everything you need to stay compliant, look professional, and save time.

<table>
<thead>
<tr>
<th>On-demand templates and training</th>
<th></th>
<th></th>
</tr>
</thead>
<tbody>
<tr>
<td>Performance evaluations</td>
<td>Offer letters</td>
<td>Labor law policy templates</td>
</tr>
<tr>
<td>Hiring best practices</td>
<td>Job descriptions</td>
<td>Employee benefits training</td>
</tr>
<tr>
<td>Employee handbook builder</td>
<td>Onboarding forms</td>
<td>Termination requests</td>
</tr>
</tbody>
</table>
HR is hard.
Let’s tackle it together.

1 (800) 936-0383  |  gusto.com/concierge