Simple time tracking

Track your team’s hours the easy way.

✅ Track everything in one place

✅ Automate the most tedious tasks

✅ Don’t sweat compliance details

Learn more at gusto.com/timertools.
One place for employees to track their hours and get answers.

**Ease**

With everything in Gusto, all your team needs is one password. Time tracking, pay stubs, and time off requests are just a click away.

**Control**

Your employees can clock in and out from their account dashboard in real time, or edit and add hours at a later date — whichever they prefer.

**Tracking**

Once hours are approved, your employee’s timesheet history is automatically saved - complete with easy-to-reference overtime rates.
The simplest way for managers to approve their team’s hours.

**Accountability**
A little teamwork can help a lot. Put managers in charge of approving their team’s hours before you submit to payroll.

**Ease**
No more wrangling spreadsheets. Tracked team hours are all instantly accessible in manager accounts.

**Efficiency**
No more follow-up or check-in emails. We’ll remind employees to enter hours and let managers know when they’re ready for review. Your team always stays in sync.
Admins instantly sync approved hours to payroll.

**Control**
Ready for a final review? Approved hours lock to avoid last minute changes and confusion.

**Compliance**
Ditch the calculator. We’ll automatically calculate overtime and store wage records to help you achieve compliance zen.

**Ease**
It’s no mistake we talk about ease a lot. After all, it doesn’t get much easier than syncing everyone’s hours to payroll with a single click.
Time tracking is perfect for hourly office employees. If you're new to time tracking, use a complicated spreadsheet, or just need something simple, you're going to love this tool.

A lot of retail shops and restaurants have more specialized time tracking needs like multiple pay rates or job costing. If that's you, take a look at our integrations.